

**MINUTES *Approved***

**ACWORTH PLANNING BOARD MEETING:** June 24, 2024

**PB PRESENT:** Mike Aron, Jim Niedert, Steve Murray, Ann Kosa, Rob Vogel, Vicki Wuest, Frank Emig

**PUBLIC PRESENT:** Mary Hildreth, Linda Christie, Mike Sousa, Roger Clarke, Tom Dombrowski, Ben Martell, John Tuthill

**ALTERNATES:** None needed

**MINUTES:**

1. PB meeting May 21, 2024: Motion AK/JN to approve, passed.

**HEARINGS:** None

**APPLICATIONS AND GUESTS:**

1. Roger Clarke, driveway permit application: RC and TD both spoke briefly about Burroughs Road. MA explained that as a first step State law requires Acworth to contact Charlestown and request information regarding any reasons the permit should not be considered. Motion AK/RV to sign a letter requesting information from Charlestown, passed.

**COMMUNICATIONS:** None

**CONTINUING BUSINESS:**

1. Tax map follow up: 2005 files show mapper and Town consensus to allow a Town road to divide a single deed parcel into two lots for mapping purposes. No further action at this time.
2. Master Plan update:
  - a. MA drafted a Newsletter article sharing progress to date.
  - b. There was discussion regarding the handling of fact changes to previous Master Plan editions. Two options were noted: Rewrite all Plan Sections containing outdated facts or summarize and correct outdated facts in a preface to the current Plan update. There seemed to be consensus to remain within the original scope of work and include a summary of corrected facts. In addition, there was consideration of working on specific Sections one or a few at a time every year once the current update is complete.
  - c. MA brought up DES and Conservation Commission recommendations on watershed maintenance and asked where those should be addressed. There was consensus this falls under the Natural Resources Section.

**NEW BUSINESS:**

1. Adopting a local building code ordinance: Current drafts and supporting State law under review by the Board of Selectmen were introduced. Ordinance adoption would follow the procedure for adopting Zoning Ordinance amendments in which the Planning Board is charged with holding a public hearing and voting takes place by written ballot at the polls on Town Meeting day. This topic is still being developed.
2. Next meeting: **Monday, July 22, 6:30PM.**

**MEETING ADJOURNED:** Motion AK/JN 8:00PM; Respectfully, Kathi Bradt.

**TICKLER:** Revisit fee schedule